



27192 Jeronimo Road, Mission Viejo, CA 92692  
949 465-1950 ▪ FAX: 949 465-1949 ▪ [www.missionviejochristian.com](http://www.missionviejochristian.com)

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*“To prepare God’s people for works of service, so that the body of Christ may be built up...”*  
*Ephesians 4:12*

Dear Prospective International Family,

Welcome to Mission Viejo Christian School. We are blessed that you are considering attendance at MVCS. It is our joy and privilege to serve you.

MVCS exists to support parents, church, and community in fulfilling their mutual responsibility to educate children. As a private Christian organization, we are committed to provide an educational program that equips and trains students to discover and fulfill God’s plan for their lives. MVCS provides a variety of educational opportunities including a traditional core curriculum, music, art, computer science, physical education, Spanish, performing arts, and other co-curricular and extra curricular activities. In everything the Bible sets the standard so students will be able to interpret life according to God’s values and purposes.

Please read carefully the entire International packet and if you have any questions please do not hesitate to contact us through the above website or below email.

Thank you for your interest in MVCS and our prayer is that God will lead you throughout your International process.

Serving Christ,

Jim Downey, Principal  
Mission Viejo Christian School  
[JDowney@MVCSchool.org](mailto:JDowney@MVCSchool.org)



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**International Student Processing Packet**  
**2010-2011 School Year**  
***Ephesians 4:12***

*“To prepare God’s people for works of service, so that the body of Christ may be built up...”*

International students are students that require any kind of visa to attend school in the United States. Mission Viejo Christian School is authorized under Federal law to enroll non-immigrant students. If a student requires an I-20 from our school, the student must submit all necessary documents, complete the application process, and be granted acceptance prior to receiving the I-20. Adequate processing time must be allowed.

<b>Fee and Tuition Schedule</b>	<b>New</b>	<b>Returning</b>
Application	\$ 100.00	0
International Processing Fee	\$ 650.00	\$ 500.00
Registration Fee	\$ 400.00	\$ 400.00
Annual Tuition	\$ 7,512.00	\$ 7,512.00
Materials/Resource Fee		
1 <sup>st</sup> – 5 <sup>th</sup>	\$ 300.00	\$ 300.00
6 <sup>th</sup> – 8 <sup>th</sup>	\$ 350.00	\$ 350.00
Fundraising Fee (per family)	\$ 250.00	\$ 250.00

In the event that a student visa application is denied, all fees **except** the application fee will be refunded with written proof of denial.  
(A maximum of three International Students per class will be admitted.)

**Financial Information**

Full payment of all fees are required before the first day of classes. Your check or wire transfer should be made payable to Mission Viejo Christian School. Please include \$20.00 if you choose to wire-transfer for the international transaction fee. Per U.S. Government, Immigration, and Naturalization Service mandates, Mission Viejo Christian School does not offer financial assistance to International students on F-1 visas.

**Health and International Student Insurance**

MVCS requires all International students to obtain International Medical Insurance before attending our school. A copy of the student’s insurance card and explanation of coverage must be received prior to the first day of attendance.

**Additional Fees** (Not included in above fees.)

➤ Daily Lunches if ordered	<b>Approximately</b> \$ 4.50 ~ 6.00/day
➤ Class Supplies respective to grade levels	\$ 35.00 ~ 65.00/year
➤ School uniforms	\$ 150.00/year
➤ Class Fields Trips	To be announced
➤ Athletic Sports Fees/Physical Education Uniforms	\$ 50/\$25
➤ After School Child Care if needed	If needed
➤ Performing Arts supply fees (if applicable)	If needed
➤ School Property – Replacement for lost or damaged items	If needed



## INTERNATIONAL STUDENT APPLICATION CHECKLIST

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Student Name: \_\_\_\_\_ Grade \_\_\_\_\_

The following items need to be received in our office before an acceptance decision can be made:

- All Registration Forms Completed
- Transcripts translated into English for all course work from current year
- Test results reflecting an intermediate level of English proficiency (SLEP test preferred)
- Clear copy of passport and Birth Certificate/Family Census
- Application, International, Registration, and Tuition Fees
- Clear copy of Current Immunization Record, translated into English
- Letter from bank showing funds available in U.S. dollars  
Please include all wire-transfer information, including address, telephone, account, and routing numbers from your financial institution.
- Proof and clear copy of Medical Insurance
- Clear copy of I-94, once student has arrived in the United States

Faxed or emailed copies can be used to speed up the admissions process, but we must receive all original documents prior to student attending school. Please mail all originals as soon as possible.

Once the above items have been received in our school office, an I-20 will be issued and mailed to the student. The student then must present this I-20 to the U.S. Embassy where the student is applying for an F-1 visa. Students must have a visa to study in the United States, unless they are permanent residents or citizens. The student visa is an F-1, but there are other visas under which it is permissible by law for a student to study. It is the student's responsibility to ensure they have the legal right to study in the United States.



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**SEVIS Eligibility Form ~ Family Information Sheet**

(This page used to issue I-20, information must be correct.)

*Ephesians 4:12*

First day of school: \_\_\_\_\_ Last day attending MVCS: \_\_\_\_\_

Family Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Gender: \_\_\_\_\_

Country of Birth: \_\_\_\_\_ Country of Citizenship: \_\_\_\_\_

Current Grade: \_\_\_\_\_ Entering Grade in U.S. \_\_\_\_\_



\_\_\_\_\_  
Parent's Name

\_\_\_\_\_  
International Address                      City/Province                      State, Country                      Zip

\_\_\_\_\_  
International Home Phone Number                      International Work Phone/Cell Number

\_\_\_\_\_  
Parent Signature                      Date                      Parent Signature                      Date



\_\_\_\_\_  
Guardian's Name

\_\_\_\_\_  
Address in the United States                      City                      State                      Zip

\_\_\_\_\_  
Home Phone Number in the United States                      Work/Cell Phone Number in the United States

\_\_\_\_\_  
Guardian's Signature                      Date



# MISSION VIEJO CHRISTIAN SCHOOL

## APPLICATION FOR ENROLLMENT

*"Preparing Students for the Future" Ephesians 4:12*

Student's Full Name \_\_\_\_\_

Entering Grade: \_\_\_\_\_ Circle: M F Date of Birth: \_\_\_\_\_ Birthplace: \_\_\_\_\_

Present Address, City, Zip Code: \_\_\_\_\_ Home Phone \_\_\_\_\_

E-Mail Address \_\_\_\_\_ Cell Phone \_\_\_\_\_

**Family Information:** (List all siblings with names and complete date and year of birth)

\_\_\_\_\_  
\_\_\_\_\_

**Parent (s)/Guardian Living With Student:**

Father's Name: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone \_\_\_\_\_

Employer: \_\_\_\_\_ Address: \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone \_\_\_\_\_

Employer: \_\_\_\_\_ Address: \_\_\_\_\_

**Parent(s) Not Living With Student:**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Cell Phone \_\_\_\_\_

Address, City, Zip Code \_\_\_\_\_ Email \_\_\_\_\_

**Additional Information:** (List the last 2 schools attended)

School	Grades Attended	Reason for leaving
_____	_____	_____
_____	_____	_____

School \_\_\_\_\_ Grades Attended \_\_\_\_\_ Reason for leaving \_\_\_\_\_

Any academic difficulties in school? \_\_\_\_\_ Explain \_\_\_\_\_

Any disciplinary difficulty in school? \_\_\_\_\_ Explain \_\_\_\_\_

Any physical limitations or handicaps? \_\_\_\_\_ Explain \_\_\_\_\_

Student's hobbies and interests: \_\_\_\_\_

Name of Church: \_\_\_\_\_ Denomination: \_\_\_\_\_

Member? Yes \_\_\_\_\_ No \_\_\_\_\_ Attendance? Regular \_\_\_\_\_ Sometimes \_\_\_\_\_ Never \_\_\_\_\_

**Accreditation Survey:**

Racial/Ethnic Background

\_\_\_ African-American \_\_\_ Asian \_\_\_ Caucasian \_\_\_ Hispanic \_\_\_ Middle Eastern \_\_\_ Native-American

\_\_\_ Pacific Islander

Average annual household income \_\_\_ 20-35k \_\_\_ 35-50k \_\_\_ 50-65k \_\_\_ 65-80k \_\_\_ 80-100k \_\_\_ Over 100k

**The undersigned is a person having legal custody of, or is the legal guardian of said minor. I also fully understand application, enrollment, and materials/resource fees are non-refundable.**

Parent / Guardian Signature \_\_\_\_\_

Date \_\_\_\_\_

*For Office Use Only*

Student ID: \_\_\_\_\_

Parent ID: \_\_\_\_\_

CK#: \_\_\_\_\_

AMT: \_\_\_\_\_

Admit Date \_\_\_\_\_



**“PREPARING STUDENTS FOR THE FUTURE”**

## Ephesians 4:12

*“To prepare God’s people for works of service, so that the body of Christ may be built up...”*

Please read the following statement carefully and sign below to indicate your agreement to the following:

As parent/legal guardian of \_\_\_\_\_, I agree to accept all regulations of the school.

I hereby pledge that I will pay all my financial obligations to Mission Viejo Christian School on the dates due as specified in the Schedule of Fees.

I give permission for my child (ren) to take part in all school activities, including sports and school sponsored trips away from the school premises, and absolve MVCS from liability to me or my child (ren) at school or during any school activity.

If I must withdraw my child (ren), I will give MVCS two weeks notice. Should I fail to give such notice, I will be liable for an additional month’s tuition. With or without notice, should I withdraw my child (ren), I forfeit any tuition, materials or family assessments that have been paid.

I understand that the school reserves the right to expel any child who fails to comply with the established regulations and discipline or whose financial obligation remains unpaid after the due date.

I understand that once my child (ren) is accepted for enrollment, I am obligated for the first month’s tuition unless written notification is given to MVCS no less than twenty four hours before opening of school that my child (ren) will not be attending.

I understand that my child (ren), as new students to MVCS will automatically be placed on a minimum six-week probationary period. During this time, my child(ren) will be expected to adhere to all school rules, expectations and policies. There will be an academic and social assessment of the child (ren’s) acclimation to the school.

I agree to uphold and support the high academic standards of MVCS by providing a place at home for my child (ren) to study and to give my child (ren) encouragement in the completion of all homework and assignments given by their teacher(s).

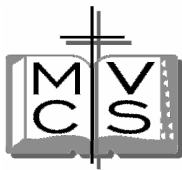
I understand that the standards of Mission Viejo Christian School do not tolerate profanity, obscenity in word or action, dishonor of the Statement of Faith, disrespect to the personnel of the school or continued disobedience of the established policies.

I agree to authorize the school to employ such discipline, as it deems wise and expedient for my child.

I have read the terms stated above, and agree to them.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date



Mission Viejo Christian School  
STATEMENT OF FAITH

*Ephesians 4:12*

*"To prepare God's people for works of service, so that the body of Christ may be built up..."*

**We believe** that there is one God who exists in three persons: Father, Son and Holy Spirit and this God created all things. *Matthew 5:16,45, Matthew 6:1, Matthew 4:9, John 1:1-4, Genesis 1:2, John 4:24, John 14:16-20, 2 Peter 1:21*

**We believe** the Bible to be God's written revelation to man, the inspired, infallible, Word of God, the supreme and final authority for all matters of life. *Mark 12:36, John 14:26, John 16:12-15, Acts 1:16, 1 Corinthians 2:12-13, 2 Timothy 3:14-16, 2 Peter 1:20-21, Isaiah 40:8, Matthew 5:18, Hebrews 4:12*

**We believe** that God created mankind to have a relationship with him, but man has separated himself by sin and is lost. *Acts 4:12, Romans 3:23*

**We believe** in Jesus Christ, God's one and only Son, fully human and fully divine, conceived of the Holy Spirit and born of the Virgin Mary. *John 1:1-4, 1 John 1:9, John 3:16, 2 Peter 3:18, Matthew 21:11, John 19:19, John 1:14, Romans 5:15-17, Colossians 2:9, Matthew 1:18, Luke 1:26-38*

**We believe** Jesus Christ died and was buried and rose again in bodily form on the third day. *Luke 23:44, Luke 24:8, John 20:24-29, 1 Corinthians 15:3-8*

**We believe** Jesus Christ ascended into Heaven and now sits at the right hand of the Father. *Luke 22:69, Acts 1:1-9, Colossians 3:1*

**We believe** Jesus Christ will return to the earth, and He will judge both the living and the dead. *Matthew 24:36-42, John 14:1-3, Acts 1:10-11, Acts 10:39-42, 1 Peter 4-5*

**We believe** in the Holy Spirit, who is an active and operative part of the triune God. *John 16:5-15, Acts 1:7-8, Romans 8:26-27*

**We believe** the Bible teaches that salvation and the forgiveness of sins are achieved only by Grace through the blood of Christ. *Matthew 26:28, Romans 5:9, Ephesians 2:8-9, 1 Peter 1:18-19, 1 John 1:7*

**We believe** that the Bible teaches that one receives God's Grace by entering into the covenant relationship by faith in Jesus Christ. According to Scripture, entering this covenant includes: belief in Christ, repenting of sin, confessing Christ and being baptized by immersion into Christ. *Romans 5:1-2, Romans 6:1-7, John 3:16, Acts 2:39, Acts 3:19, Acts 17:30, 2 Peter 3:9, Matthew 10:3, Romans 10:9-10, Philippians 2:9-11, Galatians 3:27, Luke 13:3, 1 Peter 3:21*

**We believe** that every believer is called to serve the Lord faithfully all the days of their life. *Revelation 2:10, John 8:31*

**Core Values:**

**Love for God and love for others:** *Every person is loved by God and is valuable to His Kingdom. A genuine love in all relationships is vital for God's glory.* **Unity:** *Unity in essentials, diversity in opinions and in all things love.* **Evangelism:** *Creatively presenting the Gospel to impact and change lives for eternity. The most effective way evangelism happens is through people inviting people.*

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Parent/ Guardian Signature

Date

